



NORTHAMPTON
B O R O U G H C O U N C I L

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To members of Forums

Lindsey Ambrose
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31 May 2011

Dear Sir or Madam,

Forums: please complete the enclosed form to help us keep your personal information up to date

From time to time the council needs to check that we have up to date information on our mailing lists for the Forums. This helps us to make sure we are sending emails and other information only to people and organisations who want them.

More and more people are using email. It helps us to save public money to use email rather than post. In future we will normally publish information online and by email. We have now improved information about meetings online to include rich text format which can help people using special computer screen-reader software to read Agendas, Minutes etc.

Of course, not everyone has the internet. If you need information in another format e.g. printed on paper and posted to you, please let us know. If you do use a computer you can now download dates of Forum and council meetings to your computer. You are welcome to come to Forums regularly or just when there is something of particular interest to you. When you attend, you can choose whether to be mentioned as having been at the meeting.

You may like to have emails about events, funding and consultations in between meetings. Forums now also have Facebook pages which provide hundreds of people with news and information day to day – they are open to everyone to join.

The enclosed form allows you to indicate the sort of information you would like, if any, beyond Agendas and records of meetings. Please complete it and send it back as soon as possible to Lindsey Ambrose, Community Engagement and Equalities Officer at Northampton Borough Council, The Guildhall, St Giles Square, FREEPOST MID17237, Northampton NN1 1DE or by email to: lambrose@northampton.gov.uk .

If you have any queries about this letter, or if you need help to complete the enclosed membership information form, please contact me tel/text: 0779 53 33 687 or email: lambrose@northampton.gov.uk.

Yours sincerely,

Lindsey Ambrose
Community Engagement and Equalities Officer